

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Management Staff

DATE:

FROM : Deputy Assistant Director, Reports and Estimates

SUBJECT: Changes in Grades and Titles on T/O

1. This Office concurs in the changes of grades and titles as shown below.

Plans and Policy Staff - Requirements Branch - Intelligence Officer (1) P-4 to P-5

Map Division, Cartographic Branch, eliminate cartographic draftsman, SP-8, and add cartographic draftsman (Supervisor) SP-8

Administrative Staff, Office of the Chief, Clerk CAF-4 to Clerk Steno, CAF-5

Administrative Staff, Clerk Steno, CAF-4 to Clerk CAF-4

Administrative Staff, Clerk Typist, CAF-3 to Clerk CAF-4

Information Control Branch, Chief, P-5 to CAF-12

Information Control Branch, Intelligence Control Officer, P-4 to Information Control Officer, CAF-11

Information Control Branch, (3) P-1's to Information Control Officers, CAF-7

Information Control Branch, (1) CAF-3 Clerk to Information Control Officer, CAF-7

Information Control Branch, (1) CAF-3 Clerk Typist to CAF-5, Clerk

Information Control Branch, (1) CAF-3 Clerk Typist to CAF-3, Clerk (mail)

2. The changes of Information Control Officers, P-1 and P-2 to CAF-5 and CAF-7 with the exception of D/EC, ORE concurs.

3. This Office also concurs in the change and designation of the Information Control Division to a section of the Division to be known as the Information Control Section.

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